



NISV

Navrachana International School, Vadodara



CIRCULAR
All Grades

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Date : 13th Oct. '17

Dear Parents,

Time flies... it truly has.

We are now at the end of the first term and it seems as if it was just yesterday when the term started. Albert Einstein believed, "Time flies when you are having fun". Despite the hectic and fast paced schedule of the first term, I am sure learning was enjoyable and fun for all our students.

Participation in various co-curricular activities and sports at the local, district and state level, the Valedictory Function for the IB and CBSE Classes of 2017, organizing the Navrachana International Model United Nations Conference (NIMUN), the Navratri Celebrations, the very solemn Investiture Ceremony that marked the handing over of the baton to the new Student Council, the whole hearted participation of students in the Mission Million Trees, Behtar India, Khushion Nu Kabat, and other campaigns, all made the learning experience fun filled and joyous. It's a nice way to end the term with all students focused on consolidating their learning experience through the term end assessment process.

Attached is a list of new protocols and measures to enhance the safety and security of our children in school. These would be implemented with the start of the 2nd term.

Recently, at one of our morning assemblies, the school took a pledge for a Harit Diwali-Swasth Diwali. Wishing you all a Harith and Swasth Diwali and a New Year filled with blessings and hope.

School reopens on October 30th for all students.

Warm Regards,

Theophane D'Souza,
Principal

Safety and Security Protocols

Before we break for the Diwali vacation, listed below are a few announcements and security protocols to commence at the start of the second term:

Campus Entry/Exit

1. The new entrance to the school would be near the boarding for which you would have to drive past Navrachana University and take a right at the T junction, proceed along the boarding wall till you reach the new entrance.
2. Parents/drivers would drop children at the roundabout near the Staff Quarters, for children to enter the school from the dining hall side. The school buses and vans would continue to use the existing pick and drop areas.
3. The pick and drop station for the Pre-Primary students commuting by private cars and vans, would be the Pre-Primary portico, whilst the school buses would continue to pick and drop students from the main portico area.
4. Kindly note the exit of all vehicles would be through the University Gate till further notice.
5. The front lawn, leading up to the main portico, would be cordoned off for all other vehicular traffic except the school buses and staff vehicles.
6. Parents and visitors to the academic block and the reception area shall need to follow registration procedures at the gate or the main portico area.
7. The school gate shall open at:
7.10 am for drop off and 2.00 pm for pickup of CBSE students
8.10 am for drop off and 3.00 pm for pickup of IB students
9.00 am for drop off and 1 pm for pickup of the Pre-Primary students.
8. The classrooms would open a little later. Till then, students shall have to wait at the Portico, the Flights of Fantasy or the Quadrangle.
9. Parents/drivers must not arrive/reach school too early and wait/park outside the school gate. This would avoid causing a traffic jam and consequent inconvenience to other commuters on regular days, especially in an emergency situation.
10. Only vehicles, with the authorized school sticker pasted in the prescribed manner, would be allowed to enter the School.
11. Prior appointment is a must to meet the School officials and teachers on days other than open days.
12. All students need to leave the school within 15 minutes of home time. Exceptions with prior permission, would be made only for those participating in school activities or tutorials. These would be authorized by the concerned Coordinator/teacher in school.

PARKING:

1. No school buses, vans or private vehicles are permitted to remain on campus after dropping off children to school.
2. At pick up time, parking along the side of the internal school road would be permitted only 10 minutes before the end of school. The gates shall be opened 10 minutes before the pickup time at the end of the school day.
3. Designated areas for parking would be allocated by the Security personnel on Open days and school functions
4. Drivers of private vehicles, vans and autos shall have to remain seated in their vehicles.

PARENTS AND VISITORS:

1. Entry into the academic area would be permitted only on Open Days and school meetings.
2. Details pertaining to the driver and the vehicle, such as the driving license, police verification, and RTO authorization must be submitted to the school as per the law, for use of the van for ferrying students.
3. All the parents hiring the van/auto must make a joint application to the School, requesting an authorized school sticker for the van/auto and identity card for the driver. In case more than one driver is to be authorized, an application along with all relevant documents has to be submitted to the school.
4. All areas, other than the reception area, would be out of bounds for all parents, visitors, guests, tradespeople/ outside maintenance personnel etc., unless accompanied by an authorized person. This is to ensure that the other areas are strictly for student use and are free of strangers and unauthorized persons.
5. Parents/Guardians shall not be permitted to come to school or send their drivers/ representatives to hand over books, stationery, and the like, or to pick up children for weddings/other functions, doctor's appointment etc. except in emergencies with proper due authorization via an application.
6. Parents are requested not to bring their children to school on Open days and events especially for parents.
7. Children who are sick must not to be sent to School for any part of the day.
8. Parents must reach the School at the designated time to pick up their wards on stay-back days involving sports, co-curricular activities etc.
9. Parents must ensure that their children do not change their mode of transport to return home or return in another student's vehicle/van without an explicit written link note sent to the Administration Department.